



Please find attached your Returns Label.

Please complete your Business Details in **BLOCK CAPITALS** and complete the blank fields with the code number of the products, the quantity you are returning and the reason for return. **You must put this inside the Packing Box** along with the Products that you are returning or this may delay any Credit. Please ensure that the Returns Form is signed as Returns will not be accepted unsigned.

YOU MUST PUT ANY BOXES INSIDE A PACKING BOX TO PREVENT DAMAGE AS WE WILL ONLY ACCEPT RE-SALEABLE PRODUCTS.

WE ARE UNABLE TO ACCEPT RETURNS OF BOXES OF WHICH ANY PRODUCTS HAVE BEEN USED OR WHICH ARE NOT INSIDE THEIR ORIGINAL BOXES.

If we have arranged to send you a DPD Return to Shop Label this will be emailed to you separately. The charge for this service is £6.99 per 20kg Parcel and this amount will be deducted from any Credit. **If we receive back more parcels than agreed then there will be an additional charge of £7.99 plus VAT per unauthorised parcel returned.**

If you are returning yourself we would recommend using www.interparcel.com who are very competitively priced and will collect from you.

All returns are subject to Restocking Fees as follows:

Items returned up to 28 days.....15%
Items returned after 28 days.....30% (discretionary)

Returns are also subject to subtraction of the **original Dispatch Costs** as follows:

£5.99 + VAT per 30kg Parcel to UK Mainland Destinations
£13.95 + VAT per 30kg Parcel to Highlands & Offshore Destinations

Returns are subject to the Terms & Conditions available on our Website, a copy of which is available on request.

YOUR COMPANY DETAILS

COMPANY NAME	
ADDRESS 1	
ADDRESS 2	
ADDRESS 3	
TOWN	
POSTCODE	
TELEPHONE NUMBER	
INVOICE NUMBER	

RETURNED PRODUCT DETAILS

PRODUCT CODE	QUANTITY

REASON FOR RETURN (MARK X)

INCORRECT ITEM ORDERED	
INCORRECT ITEM SENT	
DEFECTIVE PRODUCT	
NO LONGER REQUIRED	
EXCESS STOCK	

I CONFIRM THAT I AM AUTHORISED BY THE COMPANY TO MAKE THIS RETURN AND THAT I AGREE WITH MR PAPER'S TERMS AND CONDITIONS FOR RETURNS.

SIGNED*

YOUR NAME*

*** UNSIGNED / UNAUTHORISED RETURNS WILL NOT BE ACCEPTED AND WILL BE RETURNED AT YOUR COST.**

MR PAPER LTD

UNIT 14

DREWITT INDUSTRIAL ESTATE

865 RINGWOOD ROAD

BOURNEMOUTH

BH11 8LW
